CCHHS Documentation Team – Document Review Form

Measure: 5.3.2A

Domain Team Lead:

Document Information

Document Title: Department Strategic Plan Adopted

Electronic Storage Location:

File Name:

Demonstration of Conformity to Specified Measure

Does the document contain all required components?   X Yes   ☐ No

If not, what is missing? Nothing is missing

Does this evidence fit with the guidance (in PHAB Standards and Measures 1.0)? X Yes   ☐ No

Is it reasonable and appropriate?   X Yes   ☐ No

Are required elements flagged or highlighted to make them easier to find?   ☐ Yes   X No
<mark>Even though it is easy to find the evidence by the page numbers you provided, it would be good to highlight the areas.</mark>

Is the document:

Signed/dated (if appropriate)?	X Yes	☐ No	☐ N/A
Current/Updated?	X Yes	☐ No	
Meets timeframe requirements?	X Yes	☐ No	
From an approved program?	X Yes	☐ No	
Document Cover Sheet Present?	X Yes	☐ No	
Measure Narrative Present?	X Yes	☐ No	

What Does This Evidence Communicate to the Reviewer?

Does it meet the intent of the measure?   X Yes   ☐ No

Is it appropriate based on the guidance?   X Yes   ☐ No

Changes needed?   ☐ Yes   X No

In What Way Would The Evidence Be Assessed?

How well does it meet the PHAB requirements?

X Fully (3)   **☐ Largely (2)**   **☐ Slightly (1)**   **☐ Not Demonstrated (0)**

What are the strengths?

Good narrative and cover sheet. All evidence clear and complete.

What are the weaknesses?

Not highlighted. However it is easy to find the evidence through information provided in the cover sheet.

Review Information

Reviewer(s) Name(s):   Review Date:

Kathy Rice   4/24/14

Documentation Status:

   X Accepted   **☐ Conditionally Accepted**   **☐ Rejected**

Next Steps for Domain Team Lead:

Highlight evidence.

Additional Comments:

Well done.