

**Group Name:** Tulsa Food Advisory Council

**Council Chairman:** \_\_\_\_\_

(Initial to evidence approval)

**Date:** October 3, 2012

**Members Present:** David Chambers, Thomas Hunter, Linda Gottschalk, Bill Schneider, J.D. Smith, Randy Norman, Scott Nicholson, Eric Bartlett, Marilyn Been, Kerry Sorrells, Timothy Tregoning, and Andrew Arvay

**Members Absent:** Harry Lentz, Joe Blasdel, and Marcella Taylor

**Others Present:** Elizabeth Nutt, Debbie Watts, Leslie Knapp, Tony Nguyen, Krista Vails, and Vanessa Moctezuma

### MINUTES

- David Chambers called the meeting to order at 2:03 p.m. The Minutes from June 6, 2012 were distributed and read. A motion to approve was made by Thomas Hunter and seconded by Randy Norman. The motion passed.
- Mr. Chambers welcomed the new Sanitarians. Introductions of Council members were made.
- Mr. Chambers opened the floor for nominations for the offices of Chairman and Vice Chairman of the Food Advisory Council. Mr. Norman made the motion that Mr. Chambers be re-elected as Chairman. Mr. Hunter seconded the motion and the motion passed by acclamation. Mr. Chambers asked for nominations for the position of Vice Chairman. Mr. Norman made the motion that Kerry Sorrells be re-elected as Vice Chairman. Bill Schneider seconded the motion and the motion passed by acclamation.
- Mr. Chambers set the 2013 meeting dates for February 6, 2013, June 5, 2013, and October 2, 2013. Mr. Hunter made the motion to approve the dates. Linda Gottschalk seconded the motion and the motion passed by acclamation.
- Ms. Nutt updated the Council on the status of City Ordinance Adoption. Ms. Nutt mentioned she has met with all City Officials and has presented the Adoption of Ch. 257 along with a flat fee for City Licenses. The City of Bixby, Tulsa, and Sand Springs adopted the new City Ordinance. Broken Arrow, Glenpool, and Owasso are reluctant, Collinsville is not interested, and Owasso is working with a development group, and have not heard back from Jenks.
- Ms. Nutt informed the Council that Debbie Watts and DeBrena Hilton attended the 2012 Southwest Regional FDA Meeting. Ms. Watts stated the meeting was broken down into the following workshops:
  - Reduced Oxygen Packaging at Retail
  - Regulatory Challenges
  - Integration & Developments in Retail Food Safety
  - Foodborne Illness
  - Food Defense & Emergency Response

**MEETING MINUTES – CONTINUED**

- Ms. Nutt gave the Council an Environmental Public Health update.
  - Since June 1, 2012 -September 30, 2012 105 plans received and reviewed.
  - 36 Foodborne Illness complaints received and investigated.
  - Over 2000 Food Handler Permits issued per month.
  - West Nile Virus- 75 mosquito traps set throughout Tulsa County.
  - Enforcement- No closures since early Spring 2012
- New Business: JD Smith turned in his letter of resignation from the Council. The Council now has a Food Industry Vacancy,
- Meeting was adjourned at 3:00 p.m.

<b>AGENDA ITEMS</b>	<b>ATTACHMENTS</b>
<ul style="list-style-type: none"> <li>• Approval of Minutes-June 2012 Regular Meeting</li> </ul>	1. June 2012 Minutes
<ul style="list-style-type: none"> <li>• Nomination of 2013 Officers <b>(Action Required)</b> <ul style="list-style-type: none"> <li>○ Chair</li> <li>○ Vice Chair</li> </ul> </li> </ul>	2. Regular Meeting Agenda
<ul style="list-style-type: none"> <li>• Schedule of 2013 Meeting Dates <b>(Action Required)</b> <ul style="list-style-type: none"> <li>○ February 6, 2013</li> <li>○ June 5, 2013</li> <li>○ October 2, 2013</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>• Food Code Update <b>(No Action Required)</b></li> </ul>	
<ul style="list-style-type: none"> <li>• FDA Southwest Regional Annual Meeting Update <b>(No Action Required)</b></li> </ul>	
<ul style="list-style-type: none"> <li>• Environmental Public Health Update <b>(No Action Required)</b> <ul style="list-style-type: none"> <li>○ New Industry</li> <li>○ Foodborne Illness Complaints</li> <li>○ West Nile Virus</li> <li>○ North Regional Health Center</li> <li>○ Eastgate Food Handler Classes</li> <li>○ Staffing &amp; Budgeting</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>• Industry Update Oklahoma Restaurant Association <b>(No Action Required)</b></li> </ul>	